

## SUBMISSION FORM

There is a **non-refundable administration fee of £10 for your submission** for up to 4 artworks in any media, either individual or a series. Please make payment via Online Bank Transfer to:

**ART FROM HEART CIC (Lloyds Bank)**  
**Account No 53170768**  
**Sort Code: 30 90 89**  
**Reference: Full Name (Ex.Vincent VanGogh)**

PERSONAL DETAILS	
*FIRST NAME	
*LAST NAME	
EMAIL ADDRESS	
PHONE NUMBER	
ADDRESS	
POSTCODE	
CITY	
*WEBSITE	

These are the only personal details to be shared at the Exhibition.

<p>GENERAL DESCRIPTION ABOUT THE ARTWORKS (max. 200 words)</p>	
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ARTWORK 1 DETAILS		
TITLE		
MEDIUM		
SIZE		
YEAR		
PRICE	Framed:	Unframed:

ARTWORK 2 DETAILS		
TITLE		
MEDIUM		
SIZE		
YEAR		
PRICE	Framed:	Unframed:

ARTWORK 3 DETAILS		
TITLE		
MEDIUM		
SIZE		
YEAR		
PRICE	Framed:	Unframed:

ARTWORK 4 DETAILS		
TITLE		
MEDIUM		
SIZE		
YEAR		
PRICE	Framed:	Unframed:

## ARTIST INFORMATION

THE VENUE: The Art Pavilion, Mile End Park, Clinton Road, London E3 4QY. A stunning gallery space with a glass frontage that overlooks a small lake within Mile End Park.

SHOW DATES: Thursday 26th March– Sunday April 5th, 2020

EXHIBITION OPENING: Thursday 26 March 19.00- 21.00

Performances & Events to be timetabled for the Opening and over both weeks.

EXHIBITING FEES: Successful Artists will be asked to pay an exhibiting fee of £40 towards the cost of hiring the Art Pavilion Gallery.

SUBMISSION DEADLINE: **Midnight Monday 17<sup>th</sup> February 2020**

## TERMS & CONDITIONS FOR SUBMISSION

HOW TO SUBMIT: Read through this entire Online form: in particular read the terms and conditions for submission below.

1. Attached a photograph of your artwork in JPG format, taking care to label each image correctly in the format: Name\_Surname\_Artwork No.jpg (Example: Vincent\_VanGogh\_Artwork1.jpg) Images must be high quality and no more than 1MB each.
2. A statement explaining your artistic response to the theme (maximum 200 words).
3. Complete all the relevant sections of the form and save it in pdf form. Please send this form with the images to [iartfromheart@gmail.com](mailto:iartfromheart@gmail.com)

Please note that incomplete Submissions will *not* be processed.

ARTWORK: Any media, maximum size of each Artwork is 2.50m x 2m

FRAMING: · All artworks on paper must be framed unless they are very large. Paintings are not required framed -if the canvas is in good condition. All Artworks must be ready for hanging.

EXHIBITION HANGING: The Gallery provides the hanging system. Drilling is not allowed. If needed, you can use white tac. Artists will be asked to volunteer to help hang their own work.

ACCEPTANCE OF PLACES: Confirmation is made by payment of exhibiting fees in full by Online Bank transfer BACS. Please inform us immediately if you are unable to take up your place - so that we may offer it to another Artist. The deadline for receipt of all exhibiting FEES is Monday 24<sup>th</sup> February 2020.

ART DELIVERY DATES: Monday 23<sup>rd</sup> & Tuesday 24<sup>th</sup> March 2020 from 9.00 - 19.00pm.

ART COLLECTION DATE: The main collection of works will take place on Sunday 5<sup>th</sup> April 2020 from 20.00 -21.30pm -after the Exhibition Closing. Exhibiting Artists must ensure prompt delivery & collection within the timings stated unless special arrangements have been previously agreed with the Curator.

PUBLICITY AND MARKETING: The Festival will be advertised in the local press. Flyers and Posters will be circulated nearer the time. Please take time to share this callout with friends & colleagues on social media channels.

**INVIGILATING THE EXHIBITION:** All exhibiting Artists will be expected to volunteer some time for invigilating the Gallery, Shop and Bar at Events. An invigilation Rota will be circulated.

**SALES:** The Exhibition will have a Pop-Up Shop where Artists can sell postcards, prints, crafts, books, etc. free of commission. However, ART from HEART charges 20% commission for sales of exhibited artworks only. All sold artworks must remain in the exhibition until the close of the show on Sunday 5<sup>th</sup> April after 20.00 pm. Artworks may be collected by the buyer or delivered by the Artist.

**EXHIBITION INSURANCE:** ART from HEART will provide Public Liability Insurance only. We advise participating Artists to Insure their artworks.

**ALL GENERAL QUERIES:** Questions about applications, Installations, Experimental works, Video: Please contact the curator by e-mail, giving some indication of the nature of your query and remember to include your contact phone number:

[iartfromheart@gmail.com](mailto:iartfromheart@gmail.com)